

July 8, 2025

3 DAY BASIC UPDATE TRAINING UNIFOR WOMEN'S ADVOCATE November 2 - 5, 2025



The Unifor Women's Department is pleased to announce the next 3 Day Women's Advocate Update Program. This training will be held at the Unifor Family Education Centre in Port Elgin and is offered to appointed/elected Unifor Women's Advocates only.

The Women's Advocate Update program builds on the Women's Advocate Basic course and educates Advocates on the changing landscape of intimate partner violence. Responsibility for the costs of this training will be determined by the language in your collective agreement. Please see the attached registration forms for more details.

The training convenes on Sunday, November 2, 2025, at 7:00 pm and concludes on Wednesday, November 5, 2025, at noon. Room check-in is available any time after 3:00 pm on Sunday. Dinner is available from 5:30-6:45pm prior to the 7:00pm opening session.

Child care will be available during the training. If your child(ren) are accompanying you to the Unifor Family Education Centre, you must complete and submit the attached childcare registration form to Laurie Wright [at fecchildcare@unifor.org](mailto:atfecchildcare@unifor.org) or fax 519-389-3544 by the course deadline of **September 19, 2025.**

If you have any further questions, please do not hesitate to contact me at 519-996-8946 or [at women@unifor.org](mailto:women@unifor.org). I look forward to your participation at this training.

In solidarity,

A handwritten signature in black ink that reads "Tracey Ramsey". The script is cursive and fluid, with the first name "Tracey" and last name "Ramsey" clearly legible.

Tracey Ramsey
Director, Women's Department

TR/kdcope343

Attached: Registration Form, Childcare Registration Form

HOW TO REGISTER

Responsibilities for all costs (wages, travel, lodging and registration etc...) associated with this training are determined by the language pursuant to your collective agreement.

For some advocates, your training cost may fall under the Paid Education Leave Fund (PEL Fund), while others will be covered by your local or employer.

Please complete the appropriate form based on your specific situation. It will be your responsibility to confirm with your Local Union President or Chairperson as to who is responsible for the above noted costs.

Two registration forms attached – DO NOT COMPLETE BOTH FORMS. Your local Union President or Chairperson will assist you with completing the proper form #1 or #2.

Form # 1 Training covered by your Paid Education Leave (PEL) Fund.

Form # 2 Training Covered by your Local Union or Company. Attach two cheques or provide credit card information to pay for room and board and registration costs as follows;

TRAINING COVERED BY LOCAL UNION AND/OR EMPLOYER

If your training is covered by your local union and/or employer, please send your completed FEC room reservation form along with two (2) cheques, one cheque for the registration fee and a separate cheque for accommodation. Both cheques must be made payable to the Unifor Family Education Centre and must accompany your reservation form.

Registration fee (separate cheque)\$240.00 /delegate.

Shared Accommodation with meals if paid by Local/Employer\$765.00 /delegate.

Single Accommodation with meals if paid by Local/Employer.....\$990.00*/delegate.

*Single rooms are available to delegates attending with dependent children or special circumstances**

Send all forms with payment to: Unifor Family Education Centre
Attention: Amy Buckley
115 Shipley Avenue
Port Elgin, ON N0H 2C5

REGISTRATION DEADLINE: September 19, 2025