

September 3, 2025

**To: Unifor Local Union Presidents; Unit Chairpersons; Local Human Rights Committees;
Racial Justice Advocates**

Unifor Racial Justice Advocate 40 Hour Basic Training

Sunday, September 28th – Friday, October 3rd, 2025

Unifor Family Education Centre, Port Elgin, ON

Sisters, Brothers and Siblings,

Thank you for bargaining this extremely important role into your workplace. The Unifor Human Rights Department would like to invite your Racial Justice Advocates to attend the Racial Justice Advocate 40hr Training Program. This training will be held at the Unifor Family Education Centre in Port Elgin. **This program is ONLY offered to Unifor Racial Justice Advocates who have been appointed as a result of negotiated language in their collective agreement.** We do ask that you send your language in with the registration and your advocate brings it with them to the training.

This training is a safe space for self-identifying members and the designated bargained representative to share strategies and engage in training that will support the work the advocates will do in their workplaces, union and community. Responsibility for the costs of this training will be determined by the language in your collective agreement. Please see the registration forms for more details.

The training convenes on Sunday, September 28, 2025, at 7:00pm and concludes on Friday, October 3, 2025. Room check-in is available after 3:00pm on Sunday, September 28th.

If you have any further questions, please do not hesitate to contact us at 1-800-268-5763 ext. 3766 or at humanrights@unifor.org. I look forward to your participation in this training.

Course Registration deadline has been extended to September 12, 2025. Childcare registration is closed.

We look forward to seeing you there.

In solidarity,

Tricia Wilson
Director, Equity and Racial Justice

TW/kdcope343

Attached: Full Call Letter, Registration Form (1 & 2)

HOW TO REGISTER

Responsibilities for all costs (wages, travel, lodging and registration etc....) associated with this training are determined by the language pursuant to your collective agreement.

For some advocates your training cost may fall under the Paid Education Leave Fund (PEL Fund), while others will be covered by your local or employer.

Please complete the appropriate form based on your specific situation. It will be your responsibility to confirm with your Local Union President or Chairperson as to who is responsible for the above noted costs.

Two registration forms are attached – DO NOT COMPLETE BOTH FORMS. Your local Union President or Chairperson will assist you with completing the proper form #1 or #2

Form # 1 Training covered by your Paid Education Leave (PEL) Fund.

Form # 2 Training Covered by your Local Union or Company. Attach two cheques or provide credit card information to pay for room and board and registration costs as follows;

TRAINING COVERED BY LOCAL UNION AND/OR EMPLOYER

If your training is covered by your local union and/or employer, please send your completed FEC room reservation form along with two (2) cheques, one cheque for the registration fee and a separate cheque for accommodation. Both cheques made payable to Unifor Family Education Centre and must accompany your reservation form.

Registration fee (separate cheque)\$400.00/delegate

Shared Accommodation with meals if paid by Local/Employer.....\$1,275.00/delegate

Single Accommodation with meals if paid by Local/Employer.....\$1,650.00*/delegate

*Single rooms are available to delegates attending with dependant children or special circumstances**

Send all forms with payment to: Unifor Family Education Centre
Attention: Amy Buckley
115 Shipley Avenue
Port Elgin, ON N0H 2C5

REGISTRATION DEADLINE: September 12, 2025